

**RASHTRASANT TUKADOJI MAHARAJ
NAGPUR UNIVERSITY, NAGPUR**

INFORMATION BROCHURE

**FOR
ADMISSION TO
POST GRADUATE DEGREE COURSES**

CENTRALISED ONLINE ADMISSION PROCESS (CAP)

2019-20

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**ADMISSION TO FIRST YEAR (SEMESTER-I) OF FULL TIME POST GRADUATE
DEGREE COURSES IN THE RASHTRASANT TUKADOJI MAHARAJ NAGPUR
UNIVERSITY FOR THE ACADEMIC YEAR 2019-20**

1. Introduction :

Since the University has issued the Direction entitled Admission to full time post graduate courses in the University Departments, Institutions and Affiliated Colleges, **Direction, 30 of 2019** for introducing the system of Centralised Admission Process (CAP) for admitting students to the post graduate degree courses offered in various post graduate teaching Departments, institutions and affiliated colleges; it has become necessary to conduct the Centralised Admission Process from the academic session 2018-19. With the introduction of this system no Post Graduate Teaching Departments, institutions and the affiliated colleges shall admit the students directly for the post graduate degree courses.

This brochure is intended to give information regarding various post graduate courses and the places of learning which are governed by the centralized admission process (CAP). The brochure also contains the information regarding eligibility for the courses, the intake capacity at the places of learning, reservation of seats for various categories, the fee structure, and other relevant information necessary for the aspiring student to take appropriate decision. The admission of the student under the centralized admission process shall be only for the Ist semester of the post graduate courses. Needless to mention the entire process of centralised admission is subject to any change in the State or Central legislation or the order of the Higher Judiciary.

2. Definitions :

- (a) “Act” means the Maharashtra Public University Act 2016 (Regulation of Admissions and Fees) Act, 2016;
- (b) “Allotted institution” means University Department / College where the Candidate shall report for confirmation of admission by verification of documents and payment of fees;
- (c) “Application Form” means prescribed form filled up online by the Candidate for admission;
- (d) “CAP Seats” means the seats filled in through the centralized process of admission carried out by the Competent Authority;
- (e) “Competent Authority” means the officer appointed by the Hon’ble Vice-Chancellor, for conducting admissions through CAP into University Departments / Affiliated colleges;
- (f) “Courses” means the full time Post graduate courses in the University;
- (g) “Department” means Post Graduate Department of the University/Affiliated college;
- (h) “Eligible Candidate” means the candidates who are eligible for different post graduate courses as notified by the University;
- (i) “Facilitation Centre” means a centre where the facilities like sale of application kits, filling online forms, verification of documents and grievances, etc, are provided ;
- (j) “Home University (HU)” means the Rashtrasant Tukadoji Maharaj Nagpur University, Nagpur;
- (k) “HSC” means the Higher Secondary School Certificate (Standard XII) examination conducted by Maharashtra State Board of Secondary and Higher Secondary Education or its equivalent certificate awarded by a recognized Board;
- (l) “Inter-Se-Merit” means the order of merit declared by the Competent Authority in respect of various classes/category of Candidates;
- (m) “OHU” means the area Outside Home University;

- (n) “Qualifying Examination” means examinations on the basis of which a candidate becomes eligible for admission or its equivalent examination;
- (o) “SSC” means the Secondary School Certificate (Standard X) examination conducted by Maharashtra State Board of Secondary and Higher Secondary Education or its equivalent certificate awarded by a recognized Board;
- (p) “Supernumerary Seats” means seats which are over and above the Sanctioned Intake approved by the appropriate authority and the Government, from time to time;
- q) EWS – Economically Weaker Section as per the definition of Govt. of Maharashtra
- r) SEBC – Socially & Educationally Backward Class, as per definition of Govt. Maharashtra

3. Various Courses in the Faculty of Science and Technology / Humanities / Commerce and Management / Inter-disciplinary Studies offered by the University for the Academic Year 2019-20 :

The University will offer the following Courses during the Academic Year 2019-20 in the respective Departments/affiliated colleges. The intake capacity of the University Departments, institutions and affiliated colleges shall be as sanctioned by the competent authorities and as given in **annexure - II**.

A) Faculty of Science and Technology :

I. Master of Science (M.Sc.) (Choice Based Credit System) (Semester Pattern) First Year (Semester I and II) Courses in the following subjects: -

- | | | |
|-------------------|-----------------------|---|
| i. Mathematics | vii. Geology | xiii. Molecular Biology and Genetic Engineering |
| ii. Physics | viii. Applied Geology | xiv. Computer Science |
| iii. Chemistry | ix. Microbiology | xv. Information Technology |
| iv. Botany | x. Statistics | xvi. Environmental Science |
| v. Zoology | xi. Electronics | xvii. Forensic Science |
| vi. Bio-chemistry | xii. Bio-Technology | |

II. Master of Science (M.Sc. Home Science) (Choice Based Credit System) (Semester Pattern) First Year (Semester I and II) Courses in the following subjects: -

- | | | |
|---------------------------|---------------------------|-----------------------|
| i. Home Science Extension | iii. Textile and Clothing | v. Food and Nutrition |
| ii. Human Development | iv. Resource Management | |

III. Master of Cosmetic Technology (M.Sc. Cosmetic Technology) (Choice Based Credit System) (Semester Pattern) First Year (Semester I and II) Course

IV. Master of Textile Design (M.T.D) (Choice Based Credit System) (Semester Pattern) First Year (Semester I and II) Course

V. Master of Fashion Design (M.F.D.) (Choice Based Credit System) (Semester Pattern) First Year (Semester I and II) Course

VI. Master of Hospitality Management (M.HOS.) (Choice Based Credit System) (Semester Pattern) First Year (Semester I and II) Course

B) Faculty of Commerce and Management :

I. Master of Commerce (M.Com.) (Choice Based Credit System) (Semester Pattern) First Year (Semester I and II) Courses in the following subjects: -

- i. Master of Commerce (M. Com.)
- ii. Master of Commerce (M.Com.) Professional
- iii. Master of Industrial Relations and Personnel Management (M.I.R.P.M.)
- iv. Master of Computer Management (M.C.M.)

C) Faculty of Humanities :

I. *Master of Arts (M. A.), (Choice Based Credit System) (Semester Pattern) First year(Semester I and II) Courses in the following Subjects*

- | | | |
|---|----------------------------|---|
| i. English | x. Political Science | xix. Rashtrasant Tukadoji Maharaj Thought |
| ii. Economics | xi. Psychology | xx. Women's Studies |
| iii. Philosophy | xii. Public Administration | xxi. Travel and Tourism |
| iv. Sanskrit | xiii. Sociology | xxii. Geography |
| v. Marathi | xiv. Linguistics | xxiii. Persian |
| vi. Hindi | xv. Gandhian Thought | xxiv. Arabic |
| vii. Pali and Prakrit | xvi. Dr. Ambedkar Thought | xxv. Ancient Indian History, Culture and Indology |
| viii. History | xvii. Buddhist Studies | xxvi. Indian Music |
| ix. Ancient Indian History, Culture and Archaeology | xviii. Urdu | |

II. *Master of Laws (LL. M.) (Choice Based Credit System) (Semester Pattern) (Regular)*

- | | |
|---|--|
| i. Group A - International Law | iv. Group D - Business Law |
| ii. Group B - Constitutional and Administrative Law | v. Group E - Environmental and Legal Order |
| iii. Group C - Intellectual Property Law | vi. Group F - Labour, Capital and Law |
| | vii. Group G - Criminal Law |

III. *Master of Labour Studies (M.L.S.) Choice Based Credit System) (Semester Pattern)*

D) Faculty of Inter-Disciplinary Studies :

I. *Master of Fine Arts (M. F. A.) (Choice Based Credit System) (Semester Pattern) (Semester I and II) Courses in the following subjects: -*

- | | | | |
|------------------|-------------------------|-----------------------|---------------------|
| i. Drama | : (a) Acting | (b) Direction | (c) Stage Technique |
| ii. Painting | : (a) Creative Painting | (b) Portrait Painting | (c) Mural |
| iii. Music | : (a) Classical Vocal | (b) Instrumental | (c) Light Music |
| iv. Applied Arts | : (a) Photography | (b) Illustration | |
| v. Dance | : (a) Katthak | (b) Bharatnatyam | |
| vi. Sculpture | | | |

II. *Master of Social Work (M.S.W.) :*

First Year (Choice Based Credit System) (Semester Pattern) (Semester I and II) Course.

III. *Master of Library and Information Science (M. Lib.) :*

First Year (Choice Based Credit System) (Semester Pattern) (Semester I and II) Course

IV. *Master of Arts (M. A. Home Economics) :*

(Choice Based Credit System) (Semester Pattern) (Semester I and II) Course.

V. *Master of Arts (M. A. in Mass Communication)*

4. Role of Competent Authority

- The Competent Authority shall be the authority for Centralized Admission Process and shall direct the students as per their allotment through CAP to all institutions i.e. University Department/conducted college/institution/Affiliated Colleges.
- Any student aggrieved by the decision of the competent authority may submit his grievance to the Vice-Chancellor.

5. Candidature Type :

A Candidate can claim either HU or OHU type candidature.

Type	Eligibility Criterion	University
HU	Candidates, who have passed the Bachelor Examination of the Rashtrasant Tukadoji Maharaj Nagpur University, are eligible for admission to the post graduate Semester -I Course in a subject offered by them for their examination.	The Rashtrasant Tukadoji Maharaj Nagpur University, Nagpur
OHU	Candidate who does not fall in HU and who have passed the Bachelor Examination of the University other than the Rashtrasant Tukadoji Maharaj Nagpur University or an examination recognized as equivalent thereto, are eligible for admission to the post graduate course Semester-I in a subject offered by them for their examination.	Other than Home University

6. Sanctioned Intake and Supernumerary Seats for various PG Courses :

- 6.1 The Sanctioned Intake (**Annexure – II**) for PG courses shall be as per the approval given by the University. The Institute Information, Courses and the Sanctioned Intake displayed on the website of the admission portal of the University shall be treated as authentic for admissions for the year 2019-20. Candidates shall refer the website (<https://www.rtmnupgadm.org>) of the University before filling the Option/Preference Form.
- 6.2 The supernumerary seats shall be available to the Institutions as approved by the competent authority, from time to time.

7. Over and above supernumerary seats :

There shall be supernumerary seats for the below mentioned candidates as per the directions received from the central and state governments and other competent authorities from time to time:-

- i. NRI Candidates
- ii. Foreign Candidates
- iii. Person of Indian Origin (P.I.O)
- iv. Jammu and Kashmir (J & K) candidates

8. Allocation of Seats

The percentage of allocation of seats for various types of candidates i.e. for the Home University and University other than Home University shall be in accordance with the policy of the University for admission in various entry level Post Graduate Courses.

- 8.1. There shall be reservation of seats in each place of learning for the candidates belonging to the Home University, subject to the fulfilment of the eligibility criteria specified by respective authorities from time to time. This reservation shall be as per the following chart :-

Sr.No.	Category of Reservation	Percentage of seats Reserved
01	Scheduled Castes and Schedule Caste converts to Buddhism (SC)	13.0 %
02	Schedule Tribes (ST)	7.0 %
03	VimuktaJati (A) (14 Tatsam Jati)	3.0 %
04	Nomadic Tribes (NT-B) (Prior to January 1990, 28 Va Tatsam Jamati)	2.5 %
05	Nomadic Tribes (NT-C) (Dhangar Va Tatsam Jamati)	3.5 %
06	Nomadic Tribes (NT-D) Vanjari Va Tatsam Jamati)	2.0 %
07	Other Backward Classes (OBC)	19.0 %
08	Maratha and Socially and Educationally Backward Class (SEBC)	16.0 %
Total.....		66.0%

Note :

- i. The above reservation is exclusive of the number of students belonging to the above categories who secure admission on merit.
- ii. If any, of the Backward class categories mentioned above, do not get the required number of candidates for the percentage(s) laid down, the seats so remaining vacant shall be filled in from among the candidates from the other reserved categories on inter-se-merit as per University Circular No. SCT/M/S/224, dated 28th June 2002.
- iii. The valid Non-Creamy Layer Certificate issued by the competent authorities is essential for all categories of reservation except SC and ST candidates as per Govt. Circular No. dated 15th June, 2006.
- iv. Candidate claiming to, belong to the Backward Classes of the State must attach a certificate from the Chief Metropolitan Magistrate and the District Magistrate or the Executive Magistrate authorized by them in other areas; or Special Welfare Officer of Zilla Parishad or Special Welfare Officer of Bombay. If no certificate is produced it would be classified as Non-Backward.
- v. The admission of students from Reserved Category to the Post Graduate Courses will be made on merit basis, based on the marks obtained by them in qualifying examination, relaxed by 5% in the minimum percentage of marks.
- vi. Students should submit Govt. of India Scholarship forms at the time of admission.
- vii. Reservation for backward class candidate i. e. 66% as stated above shall be available for the seats (excluding All India Seats) under the purview of the competent Authority in Government Aided, and Unaided Non-Minority Institution
- viii. If Backward Class Category seats remain vacant such seats shall be considered for allotment to the candidates of special Backward Class (SBC) category limited to the extent 2% seats.
- ix. Admission of Backward Class candidates on Reserved Seats shall be subject to verification of his/her caste/Tribe Certificate.

8.2. In addition to the above reservation there shall be further reservation of seats as mentioned below :

- i. Reservation for EWS Candidate : As per the provision in Government Resolution No. राजाधो - 4019 / प्र.क्र. 31/16-अ, dated 12th February, 2019, 10% seats shall be reserved for EWS candidates. These seats shall be filled by the Competent Authority through CAP as per the policies of the Government declared from time to time.
- ii. 5% seats will be reserved at each place of learning for the person with disabilities (P.W.D.) students as per the **Right of Persons with Disabilities Acts 2016, Act No. 49 of 2016**. The candidates claiming reservation under this category shall submit the certificates strictly as per the prescribed Proforma.
- iii. 5% seats will be reserved for Ex-Serviceman/Military personnel or their wards **as per Govt. Resolution no. TCM 1204(167/85) MC, dated 13/06/1985** and University **Letter No. GA/D/G/745 dated 07/02/1986**.

8.3. Weightage :-

- i. Weightage for admission in the P.G. Departments and Affiliated Colleges for the admission of **Sportsperson / Woman** will be calculated as per the norms **vide University letter No. Acad./G/334, dated 13th August, 1986**.
- ii. **Freedom Fighter Quota** : Five marks are added to the aggregate total marks of an applicant who is a direct dependent of the Freedom Fighter for the purposes of admission to the Post Graduate Teaching Departments of the University and Affiliated Colleges. (As per decision of the Executive Council, dated 18th September, 1976).

9. Eligibility Criteria : (Conditions of Eligibility)

9.1. For admission to the Master of Science (M. Sc.) and Master of Science (M. Sc. Tech.) (Choice Based Credit System) First Year (Semester I and II) Courses.

Subject to the compliance with the provisions of this Direction and of other ordinances in force from time to time, the following applicants shall be eligible for the admission to Master of Science and examination thereof. Candidates, who have passed the B. Sc. Examination of the Rashtrasaraj Tukadoji Maharaj Nagpur University or an examination recognized as equivalent thereto, are eligible for admission to the M. Sc. First Year Course in a subject offered by them for their

examination provided they have secured an aggregate of not less than 45% marks at the B. Sc. Examinations. 5% relaxation will be given to the students belonging to the reserved category.

- 9.1.1. For Master of Science (M. Sc. Physics) First Year (Semester I and II) Course :**
For admission to the M.Sc. Semester I in Physics, a candidate should have opted Physics as one of the subjects at the qualifying B.Sc. Examination.
- 9.1.2. For Master of Science (M.Sc. Chemistry) First Year (Semester-I and II) Course :**
For admission to the M.Sc. Semester I in Chemistry, a candidate should have opted Chemistry/ Industrial Chemistry as one of the subjects at the qualifying B.Sc. Examination.
- 9.1.3. For Master of Science (M.Sc. Mathematics) First Year (Semester-I and II) Course :**
For admission to the M.Sc. Semester I in Mathematics, a candidate should have opted Mathematics as one of the subjects at the qualifying B.Sc. Examination.
- 9.1.4. For Master of Science (M.Sc. Statistics) First Year (Semester-I and II) Course :**
For admission to the M. Sc. Semester - I in Statistics, a candidate should have opted Statistics/ Mathematics as one of the subjects at the qualifying B.Sc. Examination. An applicant holding B.A./B.Sc. with Mathematics is eligible for admission to M.Sc. course in Statistics.
- 9.1.5. For Master of Science (M.Sc. Computer Science) First Year (Sem. - I and II) Course :**
For admission to the M.Sc. Semester - I in Computer Science, a candidate should have opted Computer Science as one of the optional subjects of study and examination at B.Sc. degree or B.Sc./B.E. examination with Post B.Sc. Diploma course in Computer Science of Rashtrasant Tukadoji Maharaj Nagpur University or any other statutory University or B.Sc. with optional subjects Computer Maintenance/ B.Sc. (Information Technology) / B.C.A.
- 9.1.6. For Master of Science (M.Sc. Electronics) First Year (Semester-I and II) Course :**
For admission to the M.Sc. Semester - I in Electronics, a candidate should have opted Electronics as one of the subjects at the qualifying B.Sc. Examination / B.Sc. with Electronics in Computer Maintenance.
- 9.1.7. For Master of Science (M.Sc. Information Technology) First Year (Semester - I and II) Course :**
For admission to the M.Sc. Semester - I in Information Technology, a candidate must have Mathematics at 10+2 level and shall have passed B.Sc. (Computer Science) / B.Sc. (Information Technology) / B.Sc. (with Information Technology as the optional subject) / Bachelor of Computer Application (BCA) / B.Sc. with optional subjects Mathematics, Computer Maintenance, Computer Science / B.Sc. with Electronics as one of the subjects Computer Maintenance.
- 9.1.8. For Master of Science (M.Sc. Botany) First Year (Semester-I and II) Course :**
For admission to the M.Sc. Semester - I in Botany, a candidate should have opted Botany as one of the subjects at the qualifying B.Sc. Examination / B.Sc. (Agriculture) with Botany as one of the subjects.
- 9.1.9. For Master of Science (M.Sc. Molecular Biology and Genetic Engineering) First Year (Semester-I and II) Course :**
For admission to the M. Sc. Semester - I in Molecular Biology and Genetic Engineering, a candidate should have opted one or more subjects of life sciences or biological sciences (Bio-chemistry, Botany, Microbiology, Zoology, Bio-technology etc.) B. Pharm., Agriculture or Fisheries or Veterinary science graduate at least in second division from the Rashtrasant Tukadoji Maharaj Nagpur University or any other statutory University of India or abroad recognized by the UGC or any other concerned apex regulatory authority/body of India.
- 9.1.10. For Master of Science (M.Sc. Zoology) First Year (Semester-I and II) Course :**
For admission to the M.Sc. Semester - I in Zoology, a candidate should have opted Zoology as one of the subjects at the qualifying B.Sc. Examination.

- 9.1.11. For Master of Science (M.Sc. Microbiology) First Year (Semester-I and II) Course :**
For admission to the M.Sc. Semester - I in Microbiology, a candidate should have opted Bio-technology / Microbiology as a subject of study and examination at B.Sc. degree.
- 9.1.12. For Master of Science (M.Sc. Bio-chemistry) First Year (Semester-I and II) Course :**
For admission to the M.Sc. Semester - I in Bio-chemistry, a candidate should have opted Chemistry and Bio-chemistry as subjects of study and examination at B. Sc. degree or honours at B. Sc. level with Bio-Chemistry as a main subject.
- 9.1.13. For Master of Science (M.Sc. Bio-technology) First Year (Semester-I and II) Course :**
Eligibility criteria for admission to the M.Sc. Semester - I in Bio-technology, shall be all Life Science graduates or Agriculture or Veterinary or Fishery Sciences or Pharmacy / Engineering/ Technology / Medicine (M. B. B. S.) or B. D. S. graduates.
- 9.1.14. For Master of Science (M.Sc. Home Science) First Year (Semester-I and II) Course :**
- M. Sc. Semester - I in **Food Science and Nutrition**: A candidate should have opted B.Sc. (Home Science), B.Sc. with Post Graduate Diploma in Dietetics, M.B.B.S., B.Sc. with Nutrition of the University or of any other statutory University recognized equivalent thereto.
 - M. Sc. Semester - I in **Resource Management** : A candidate should have opted B.Sc.(Home Science), M. A. (Home Economics) of the University or of any other statutory University recognized equivalent thereto.
 - M. Sc. Semester - I in **Human Development** : A candidate should have B. Sc. (Home Science), M. A. (Home Economics), M.S.W., M.B.B.S., M.A. (Psychology) of the University or of any other statutory University recognized equivalent thereto.
 - M. Sc. Semester - I in **Textile and Clothing** : A candidate should have B.Sc. (Home Science), Bachelor of Fashion Design, Bachelor of Textile Design, B.Sc. in Fashion Technology from Annamalai University or any other statutory University recognized equivalent thereto.
 - M. Sc. Semester - I in **Home Science Extension** : A candidate should have B.Sc. (Home Science), M. A. (Home Economics), B.S.W., B.V.Sc., B.A. (Rural Services), Post Graduate Diploma in Mass Communication., B.Sc. (Agriculture) of the University or of any other statutory University recognized equivalent thereto.
- 9.1.15. For Master of Science (M.Sc. Environmental Science) First Year (Semester-I and II) Course :**
For admission to the M.Sc. Semester - I in Environmental Science, a candidate should have opted Environmental Science as one of the subjects at the qualifying B.Sc. Examination and B.Sc. Agriculture Science but having Environmental Science as one of the subject.
- 9.1.16. For Master of Science (M. Sc. Forensic Sciences) First Year (Semester-I and II) Course :**
A candidate should have opted B.Sc. (Forensic Science) with all optional paper related to different disciplines of Forensic Science or of any other statutory University recognized equivalent thereto.
Students with B.Sc. degree possessing Forensic Science as an optional subject will not be eligible for admission to M.Sc. Forensic Sciences.
- 9.1.17. For Master of Science (M.Sc. Geology) First Year (Semester-I and II) Course :**
For admission to the M.Sc. Semester - I in Geology, a candidate should have opted Geology as one of the subjects at the qualifying B.Sc. Examination.

9.1.18. For Master of Science (M.Sc. Tech. Applied Geology) First Year (Semester-I and II) Course :

For admission to the M.Sc. (Tech.) Semester - I in Applied Geology, a candidate should have opted Geology as one of the subjects at the qualifying B.Sc. Examination. Candidates should have passed the qualifying examinations from Rashtrasant Tukadoji Maharaj Nagpur University or any other statutory University of India or abroad, recognized by the UGC or any other concerned apex regulatory authority / body of India.

9.1.19. For Master of Hospitality Management (M. HOS.) First Year (Semester-I and II) Course :

A 4 year degree course examination in Hospitality Management / Hotel Management / Hotel Management and Catering Technology of Rashtrasant Tukadoji Maharaj Nagpur University or of any other statutory University equivalent thereto possessing minimum of 50% of marks.

OR

A 3 year degree course examination in Hospitality Management / Hospitality Studies / Hotel Management / Hotel Management and Catering Technology of Rashtrasant Tukadoji Maharaj Nagpur University or of any other statutory University equivalent thereto possessing minimum of 50% of marks and 01 year of recognized professional experience in Hotel Industry.

OR

A bachelor's Degree of Rashtrasant Tukadoji Maharaj Nagpur University or of any other statutory University equivalent thereto with three years diploma course in Hospitality Management / Hospitality Studies / Hotel Management / Hotel Management and Catering Technology possessing minimum of 50% of marks and 01 year of recognized professional experience in Hotel Industry.

9.1.20. For Master of Cosmetic Technology (M.C.T.) First year (Semester I and II) Course :

Candidates shall have passed Bachelor of Cosmetic Technology Examination or equivalent from Rashtrasant Tukadoji Maharaj Nagpur University or any other statutory University of India or abroad, recognized by the UGC or any other concerned apex regulatory authority / body of India.

9.1.21 For Master of Fashion Design (M.F.D) First year (semester – I and II) Course :

Subject to the compliance of the provisions of this direction and any other ordinances in force from time to time, an applicant for admission to the examination shall have passed.

A three years degree course examination in Bachelor of Fashion Design from Rashtrasant Tukadoji Maharaj Nagpur University or Bachelor degree in Fashion Design /B. Sc. Home Science/Garment Technology / B. Sc. in Fashion Design /B. A. with management or any other equivalent examination from any recognized University India or abroad or Graduation in Textile Design, Textile Science / Handloom Technology or Equivalent / Graduate in Fashion Accessories, Apparel Merchandising /Graduate in any discipline with one year relevant Garment, Textile industry experience, one or two year diploma or certificate course in fashion design, garment technology, fashion technology / Dress Designing, Dress Making /B.F.A./M.F.A. (Master of Fine Arts in all discipline) M. A. Home Economics

9.1.22 For Master of Textile Design (M. T. D.) First Year (Semester I and II) Course :

Subject to the compliance of the provision of this direction and any other ordinances in force from time to time, an applicant for admission to the examination shall have passed. In case of part one Examination, have passed the BTS Examination from Rashtrasant Tukadoji Maharaj Nagpur University or Bachelor degree in Textile Design / Textile Science or B. Tech. in Textile Technology, or B. Design /B. F. A. / Graduation in Textile, Knitwear or Fashion, B. Sc. Home Science, Textile or Handloom Technology or Equivalent. {OR} Graduates in any discipline with one year relevant Textile industry experience) or any other equivalent examination from any recognized University by U. G. C. or any other reputed organization like NIFT.

- 9.2. For Master of Commerce (M. Com.) First Year (Semester-I and II) Course :**
For admission to the M.Com. Semester - I the candidate should have passed B.Com./ B.Com. (Computer Application) or B.B.A. Degree examination of Rashtrasant Tukadoji Maharaj Nagpur University or equivalent of any other recognized University.
- 9.3. For Master of Commerce (M. Com. Professional) First Year (Semester-I and II) Course :**
For admission to the M. Com. Professional Semester - I the candidate should have passed B.Com./ B.Com. (Computer Application) or B.B.A. Degree examination of Rashtrasant Tukadoji Maharaj Nagpur University or equivalent of any other recognized University.
- 9.4. For M. A. (Choice Based Credit System) First Year (Semester I and II) Courses :**
Subject to the compliance with the provisions of existing Direction and other ordinances in force from time to time an applicant for admission to First Year examination should have passed the Bachelor Degree examination of this University or of any other statutory recognized University as equivalent to the Bachelor Degree of this University.
- 9.5. For admission to LL. M. :**
Candidates who have passed the LL. B. Degree Examination (3 Years and 5 Years) of Rashtrasant Tukadoji Maharaj Nagpur University or of any other recognized University. (As per the existing Directions/ Ordinances).
- 9.6. For admission to M. L. S. :**
Subject to the compliance with the provisions of existing Direction and other ordinances in force from time to time an applicant for admission to First Year examination should have passed the Bachelor Degree examination of this University or of any other statutory recognized University as equivalent to the Bachelor Degree of this University.
- 9.7. For Master of Fine Arts (M. F. A.) (Credit Based System) First Year (Semester I and II) Courses :**
For admission to (M.F.A.) First Year (Semester I and II) course shall have passed the first degree examination of this University or of any other statutory University as recognized equivalent thereto. Provided that –
- The students offering Drama as a specialization should have obtained a degree in Drama or degree in any faculty of Rashtrasant Tukadoji Maharaj Nagpur University or of any statutory University.
 - The students offering Dance as a specialization should have obtained a degree in Dance or a degree in any faculty of Rashtrasant Tukadoji Maharaj Nagpur University or of any statutory University with Nritya Visharad from Dance Institutions recognized by Rashtrasant Tukadoji Maharaj Nagpur University.
 - The student offering Music as a specialization should have offered Music as one of the optional subjects for his/her degree examination or should have obtained degree in any faculty of Rashtrasant Tukadoji Maharaj Nagpur University or of any other statutory University with Sangeet Visharad from some Institute of Music (e.g. Gandharva Mahavidyalaya Mandal etc.) recognized by Rashtrasant Tukadoji Maharaj Nagpur University.
 - The student offering Painting/Sculpture/Applied Art/Graphic Arts/ History of Art/Art Criticism as specialization should have obtained the degree of Bachelor of Fine Art (Visual Arts) in Painting/Sculpture/Applied Art/ Graphic Arts/Art Criticism from Rashtrasant Tukadoji Maharaj Nagpur University or of any other statutory University or should have obtained G. D. Art (Govt. Diploma) of Directorate of Art, Maharashtra State.
 - The student offering Mural as specialization should have obtained the degree of Bachelor of Fine Art (Visual Arts) from Rashtrasant Tukadoji Maharaj Nagpur University or any other statutory University or should have obtained G.D. Art (Govt. Diploma) of Directorate of Art, Maharashtra State.

9.8. For Master of Social Work (M. S. W.) (Choice Based Credit System) : First Year (Semester - I and II) Courses :

Applicant for admission to Semester-I examination shall have passed any Bachelor Degree examination of this University or of any other statutory recognized University from any discipline (Any Graduate) as equivalent to the Bachelor Degree of this University. Preference shall be given to B.S.W. degree passed candidate.

9.9. For Master of Library and Information Science (M. Lib. Sc.) First Year (Semester-I and II) Course :

For admission to M.Lib.Sc. Semester-I the candidates should have passed the Bachelor Degree examination of this University or of any other statutory recognized University as equivalent to the Bachelor Degree of this University.

9.10. An applicant for the MCM Semester – 1 shall have :

- (i) Obtained a Bachelor degree of this University or an equivalent Bachelor Degree of any statutory University in any faculty.
- (ii) Prosecuted a regular course of study for not less than one Semester in any recognized institution or college affiliated to the Rashtrasant Tukadoji Maharaj Nagpur University where the course will be conducted.

9.11. For Master of Arts in Mass Communication Course :

- i. The applicant for M. A. in Mass Communication shall pass a bachelor's degree at under graduate level in any stream of any statutory University or any other degree recognized as equivalent there to with minimum 45% marks or equivalent grade, or a higher degree specialized in Mass Communication / Journalism

AND

- ii. The admission to M.A. Mass Communication shall be subject to non-zero score through an entrance test of 100 marks to be conducted by the University, if the number of applicants as per online merit list exceed the intake capacity.

9.12. For admission to M.I.R.P.M. Course :

Applicant for M.I.R.P.M. shall have passed any degree examination (under graduate) of this University, or equivalent of any other recognised University.

10. Admission Schedule :

The schedule for availability and submission of admission forms will be notified in the newspapers and website of the University (<https://www.rtmnupgadm.org>)

The students interested in applying for more than one post graduate degree (viz. M.Sc./M.A./M.Com. etc.) must fill separate application form for each degree with separate processing fees as applicable.

11. Merit List :

11.1 Assignment of merit number :

All the eligible Candidates who have submitted online Application Form on or before the last date specified for the submission of Application Form for Admission through CAP shall be assigned a merit number. The merit list shall be prepared on the basis of score/marks obtained at qualifying examination and the specific eligibility as per the relevant Direction/Ordinance, governing the course.

11.2 Change of Marks due to verification :

If the marks in the qualifying examination are modified due to verification and the same is duly certified by the concerned Competent Authority or University, the same shall be reported to the Competent Authority for admission through CAP or its designated representatives immediately. However, the effect of such change will be taken into consideration only for the subsequent round (s) of admission.

11.3 Method of calculating marks at qualifying examination for deciding eligibility :

The following procedure shall be adopted for deciding the eligibility :

11.3.1 If letter grades are assigned at SSC, HSC, Diploma, Bachelor of Science or its equivalent examination, the Candidate must submit the certificate of conversion of letter grades into equivalent marks from the concerned Competent Authority or Board at the time of submission of Application Form. The eligibility shall be decided on the basis of equivalent marks.

11.3.2 If the Candidate reappears for the qualifying examination with all subjects then the marks obtained in the latest examination shall only be considered.

11.4 Assignment of Merit Number for various Courses :

(a) For admission to First Year post graduate course	The merit list of Bachelor of Arts/Commerce/Science Candidates shall be prepared on the basis of percentage of marks obtained by the Candidate, on the basis of which Degree is awarded by the examining authority : Provided that, in case of tie, the relative merit of different candidates shall be resolved in the following order of preference and the methodology as specified below, — (a) Higher percentage of marks in HSC; (b) Higher percentage of marks in SSC; (c) Date of birth (Elder candidate will be given preference)
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12. Admission Procedure :

- a) Application form and information brochure of Rashtrasant Tukadoji Maharaj Nagpur University, Nagpur P. G. Admissions 2019-20 will be available on the website of the University (<https://www.rtmnupgadm.org>)
- b) The application form should be correctly filled online and the printed copy of the online application form along with attested true copies of valid documents and proof of payment of fees should be submitted in person for verification at the Facilitation centre. (List of Facilitation centres given in **Annexure - III**).

Note : In any case application form will not be considered for further processing if it is not received or received after the schedule date and time due to any reason.

- c) Applicants are required to fill separate application form along with requisite fees for each P. G. Degree, if they are interested in claiming the seat for different PG degrees. (eg. M. A./ M. Com. / M. Sc. etc.)
- d) For admissions to first year P. G. courses the eligible candidates aspiring for admission should apply by paying required fees of **Rs. 300/-** (Rs. Three Hundred Only) for general category and **Rs. 200/-** (Rs. Two Hundred Only) for reserved category (Online Payment).
- e) The Application processing fee is Non-Refundable and Non-transferable.
- f) The candidate should read the information brochure carefully.
- g) Applicant shall obtain the Applicant's Counterfoil Copy of the Application Fee Payment receipt.
- h) The applicant is required to submit the proof of valid transaction payment of admission processing fees made, without which the Application Form will not be accepted at the Facilitation centre. All payment should be made through online mode of payment. No other mode of payment shall be permitted.
- i) Documents (Attested true copies) to be attached with application form (whichever are applicable).
 - i. Under graduate (B.A. / B.Com. / B.Sc. etc.) marklist
 - ii. HSC marklist / Certificate
 - iii. SSC marklist / Certificate
 - iv. Domicile Certificate : Domicile certificate issued by the Maharashtra State's appropriate authorities. The domicile certificate of Mother of the candidate should have been issued after her marriage, such certificate issued before her marriage will not be valid. In case of mother's domicile certificate, the candidate shall submit an affidavit on Rs.100/- stamp paper, stating that the person in whose name the domicile certificate is issued is the mother of the candidate (As applicable).
 - v. Certificate of Indian Nationality in the name of the Candidate.
In lieu of the "Certificate of Indian Nationality" following certificates/documents will also be acceptable-
 - i. The college leaving Certificate indicating the Nationality of the candidate as 'Indian'.
 - ii. Indian Passport in the name of the candidate, issued by appropriate authorities.
 - iii. Birth Certificate of the Candidate indicating the place of birth in India.

- j) If the Candidate residing in India fails to produce any one of the above mentioned certificate/ documents indicating Nationality then such candidates Nationality shall be considered based on the undertaking given on Rs. 100/- Non-Judicial Stamp Paper.
1. College Leaving certificate / Transfer certificate
 2. Gap certificate (If applicable)
 3. Caste certificate (If applicable)
 4. Caste Tribe validity certificate
 5. Those candidates with Grade system or point system at SSC / HSSC / U.G. degree are required to submit conversion chart / certificate.
 6. Non-creamy layer Certificate (Valid till 31st March 2020).
- k) During submitting the application form at Facilitation centre candidate must produce all required original documents for verification and in support of substantiating the claims made therein. If a candidate is unable to produce original certificates at the Facilitation centre on account of admission already secured to some other institution, he / she shall produce a certificate from the head of the institution where he / she has already taken admission indicating that “he / she has been admitted to a particular course in that Department / College on a particular date and hence original certificates have been retained in that Department / College (as per Annexure-IV). The candidate shall produce the attested copies of the certificates duly attested by the head of the concerned institution. The candidates belonging to SC category should produce “Caste Validity Certificate” issued by Scrutiny Committee of Social Welfare Department and the Candidate belonging to ST category must submit “Tribe Validity Certificate” issued by Scrutiny Committee of Tribal Department at the time of submission of CAP application form for the Admission.
- l) Merit list will be displayed on the website of the University (www.rtmnupgadm.org).
- m) There shall be two rounds of admission at CAP level and one round of admission at Department/ College level.
- n) The candidates provisionally admitted will be considered for betterment only once throughout the admission process. The betterment means better choice of ‘Department / College / Course/Subject’
- o) Those candidates who have already claimed one betterment during admission process will not be eligible to participate in subsequent admission rounds.

13. Document Verification at Facilitation Centre by the Candidate in person :

- (i) The Candidates shall report to any convenient Facilitation Centre in person along with signed printout of application form filled online and the required original documents for verification.
- (ii) The Facilitation Centre In-charge shall verify the information from the original copies of required documents and collect the duly signed application.
- (iii) The Facilitation Centre In-charge shall confirm candidate’s Application Form through online system and issue the Receipt cum Acknowledgement of Application Form.

13.1. After confirmation of application form information cannot be changed by candidate.

13.2. Display or Publishing of Provisional merit list, Submission of grievances, if any, and Display or Publishing of Final Merit Lists;

- (i) Provisional Merit List of eligible candidates will be displayed on the website of the University.
- (ii) For discrepancy if any, in the provisional merit list, within specified grievance period, candidates can submit the grievances in writing along with necessary documents to substantiate, at facilitation centre where candidate has confirmed application form.
- (iii) No document shall be accepted to substantiate the claim made in application after scheduled dates.
- (iv) Final merit list will be displayed on the website of the University.

NOTE : *The merit list gives relative position of the candidate and it does not guarantee admission to any PG course of University Department / Affiliated Colleges.*

13.3. Display of available Category wise Seats (Seat Matrix) for CAP Round I.

The competent authority shall publish the information on the website about institutes, courses offered, Sanctioned intake and number of seats available for each category before each round.

13.4. Filling up and Confirmation of Online Option Form having preferences of PG Courses of University Departments and Affiliated Colleges before CAP Round I Candidates may fill in maximum 30 choices of Courses (in different Department / affiliated colleges) in decreasing order of their preference. The Option Form once confirmed by the Candidate through their login shall be considered for allotment in CAP Round I.

- i. In order to participate in the CAP (subject to fulfilment of the eligibility requirements of respective CAP round), it is MANDATORY to fill the Online Option Form for CAP Round I.
 - ii. Candidates will be able to fill in the online Option Form through their login.
 - iii. It is mandatory for all candidates to confirm the online option form by him / her.
 - iv. After confirmation of Option form, the candidate will not be able to change the Options.
 - v. Candidates should not disclose their **Application ID and Password** to others to avoid impersonation. Competent Authority shall not be responsible for submissions done by others on behalf of the candidate. For Security reasons, candidates are instructed to keep changing the password and keep note of it in secured place.
 - vi. The serial number of block in the option form indicates preference of choice. Thus the choice code of the University Department / Affiliated College filled by the candidate in block No. 1 will be his / her first preference (Highest Priority Choice).
 - vii. Option form received through online submission only will be considered for further processing.
 - viii. Candidate shall confirm the submitted on-line Option Form himself/herself by re-entering **Application ID and Password**. The candidate can take a printout of the confirmed Option form for his record and future reference.
- 13.4.1. The candidate can fill in **minimum 1 and maximum 30 options**. The candidate shall fill the Department/Affiliated College choice code against the option number in the online option form.
- 13.4.2. Display of Provisional Allotment of CAP Round I indicating allotted Department/Affiliated College and Course.
- 13.4.3. Reporting and conforming the offered seat as per the allotment of the CAP Round I by the Candidate at allotted Department/Affiliated College.
- 13.4.4. Display of available category wise seats (seat matrix) for CAP round – II
- 13.4.5. Display of provisional allotment of CAP round – II indicating allotted Department/Affiliated College and course.
- 13.4.6. Reporting and accepting the offered seat as per the allotment of the CAP round – II by the candidate at allotted Department/Affiliated College.
- 13.4.7. The admissions for vacant seats (if any) will be filled in through CAP Round – III at respective Department/Affiliated College.
- 13.4.8. Display of available category wise vacant seats (seat matrix) for Department/Affiliated College level round.
- 13.4.9. Reporting to the respective Department/Affiliated College level round.

13.5. Choice of academic programme for subsequent round(s) :

Separate option form needs to be filled for CAP round –I and CAP round –II

- i) Display of Provisional allotment of CAP Round –I indicating allotted Department/Affiliated College and course.
- ii) Reporting and confirming the offered seat as per allotment of CAP Round-I by the candidate in person at the respective University Department/ affiliated colleges by submitting the required original documents and one set of attested photocopies and payment of prescribed fees.
- iii) In order to participate in the CAP round- II it is mandatory to fill the fresh online option form giving preferences of courses and institutions.
- iv) If candidate gets better choice in CAP Round II according to preference given in option form, Candidate may change the option; otherwise earlier option will be carried forward.
- v) If a candidate fails to report for the acceptance of allotted seat at Allotted Department/ Affiliated College in scheduled time, It will be treated as if he/she has rejected the allotted seat and such candidate shall not be eligible for CAP Round II and Institute Level Round unless he/she fills in fresh option form for the CAP Round II and/ or Department/Affiliated College level round.

13.6 Conduct of Institute level round

- i) The seats available for Institute (Department/Affiliated College) level round shall be published on the University website.
- ii) ONLY registered Candidates under CAP may approach to the respective institutions as per their choices of available seats. Candidates who are not registered through online Centralized Admission Process (CAP) are not eligible for Institute level round.
- iii) Institutes shall prepare the merit list of such candidates and shall admit the students as per the merit of the candidates as per the schedule provided by the competent authority.
- iv) Institute shall send the final list of admitted students of all the courses and all the rounds to the competent authority.

14. Fees and Concessions :

Fees Prescribed for Aided / Non-aided/ Granted / Non-Granted/ Self-finance courses of University Departments / Affiliated Colleges are as per the attached **Annexure-V**.

Important Notes :

1. Tuition fees for all the reserved categories are as per the rules and regulations of Government or University.
2. Tuition fees of self-finance courses are as per the rules of the University.
3. In case the Government or University revises the fees for the year 2019-20, then the admitted candidates will be required to pay the difference in fees as per the University norms.

Details of Concession in fees for Backward Class Category Candidates (belonging to Maharashtra State only)

For SC/ST/VJ/DT/NT(A)/NT(B)/NT(C)/NT(D)/SBC/OBC/SEBC/EWS Category candidates, the scheme/mode of concessions, scheme of loan scholarship (if any) for eligible candidates, in tuition fee and other fees will be announced by the Central / State Government. These candidates will get only that amount of waiver as notified in the circulars issued by the Government from time to time, subject to fulfilment of norms and conditions laid down.

Candidates claiming fee concession under various categories shall produce the requisite certificates as may be specified by the Government.

Fees for Jammu and Kashmir Migrant Candidates and North East and Union Territory Candidates admitted by appropriate authority: These candidates shall pay the fees as applicable to the other candidate.

Caution Money Deposits :

Caution money deposit received from the students shall be refunded after successful completion of the course or after cancelling the admission. Unless there is any recovery, no deduction shall be made from the caution money deposit. However, if a candidate does not apply for refund, within 3 complete financial years after the student actually leaves the University Department/College; or, within 3 complete financial years after the date of successful completion of the course, whichever is earlier the amount of caution money deposit shall be transferred to Students Aid Fund.

15. CAP allotment stages and process of allotment :

Allotment of seats under CAP shall be made in the following manner

15.1 HU Candidature Candidate

The stages of computerized allotment are as follows,-

Stage – I : For all the Candidates : -

- a) All the Candidates (Open, Reserved, Male, Female, Transgender) belonging to various categories shall be considered for allotment of seats as per their Inter-Se-Merit.
- b) Backward Class Category Candidates shall be considered for allotment in Open Category seat by virtue of their Inter-Se-Merit or in their respective Category of reservation, if Open Category seats are not available at their merit.

- c) SBC Category Candidates shall be considered for allotment in Open Category by virtue of their merit and in case of SBC Candidates who were in Backward Class prior to their inclusion in SBC Category shall be considered in their original Backward Class Category.
- d) Persons with Disability Category Candidates shall be considered for allotment for the seats reserved for them otherwise in Open Category as per their Inter-Se- Merit if the seats reserved for them are not available at their merit.
- e) Defence Category Candidates shall be considered for allotment for the seats reserved for them by virtue of their merit or in Open Category as per their Inter-Se-Merit if the seats reserved for them are not available at their merit.

Stage – II : For SBC Category Candidates- If the Backward Class Category seat remains vacant, such seat shall be considered for allotment to the Candidates of SBC Category, limited to the extent of 2% seats.

Stage – III : For respective groups of Backward Class Category Candidates- If the seats remain vacant in the respective group of following Categories, such seat shall be considered for allotment to the Candidates from within the respective group,-

Group 1 :

- i. Scheduled Castes and Scheduled Castes converted to Buddhism (SC),
- ii. Scheduled Tribes including those living outside the specified areas (ST).

Group 2 :

- i. Vimukta Jatis / De-Notified Tribes (VJ/DT), NT(A),
- ii. Nomadic Tribes 1 (NT-B).

Group 3 :

- i. Nomadic Tribes 2 (NT-C),
- ii. Nomadic Tribes 3 (NT-D),
- iii. Other Backward Class (OBC).

Note : For Group 1, if the seat remains vacant in ST Category due to non-availability of its Candidates, such seat shall be considered for allotment to the Candidate belonging to the SC Category or vice versa.

Stage – IV : For all Backward Class Category Candidates- If the seat reserved for Backward Class Category Candidate remains vacant, such seat shall be considered for allotment to the Candidate of any Backward Class Category.

Stage – V : For Persons with Disability Candidates- If the seat reserved for Persons with Disability remains vacant, such seat shall be considered for allotment to any Persons with Disability Candidates.

Stage – VI : For EWS Candidate - If the seat reserved for EWS Candidate remains vacant such seat shall be considered for allotment to all the Candidate based on Inter-Se-Merit

Stage – VII : For all Candidates (without any type of Reservation) - The seats shall be considered for allotment to all the Candidates based on Inter-Se-Merit.

15.2 All India Candidature Candidates (OHU within Maharashtra and outside Maharashtra)-

The allotment to these seats shall be done through CAP on the basis of the Marks obtained of candidate at UG to prepare Inter Se Merit List.

All these seats are treated as “General Category” seats and no reservation is provided in these seats for Candidates of Backward Class Category, Women, Persons with Disability etc.

15.3 Jammu and Kashmir Migrate Candidature Candidate - [UGC Letter No. D.O. No.- F. 1-1/ 2012 (SA-III) , June 2015]

The supernumerary seats for Jammu and Kashmir Migrant Candidature Candidates shall be allotted to the eligible candidates as per UGC Letter No. **D.O. No.- F. 1-1/2012 (SA-III), June 2015**, on the basis of Inter-Se-Merit. Such Candidates should applying online similar to other Candidate.

Counselling Round for J & K Migrant Candidates at Centre of Admission Authority

- i. Candidate seeking admission against these seats shall report to the Centre of Admission Authority for admission as per the schedule.

- ii. The candidates shall produce the documentary evidence strictly as per the prescribed proforma(s) in support of their claims.
- iii. These Admissions will be made strictly in the order of merit from amongst the candidates who report in person for admission at the concerned identified admission centre as per schedule, against the seats available in the various institutes at the time when the candidate actually reports for admission.
- iv. Admissions once confirmed shall be final and candidate shall not be allowed to seek transfer of their admission to any other institute and/or any other course during entire duration of the course.

Note : Candidates admitted under this provision are not allowed to change course or college in any year of study.

16. Allotment of seats by CAP Round I and II -

- 16.1** CAP Round I, II shall be conducted by computerized allotment as per the above rules.
- 16.2** If the seat remains vacant due to non-allotment and non-reporting for admission, such seat will be considered for allotment in subsequent round.
- 16.3** Every stage in CAP Round I and II shall be executed with HU and OHU tag and if the seats remain vacant then the same stage shall be executed without HU and OHU tag. If further seats remain vacant for any reason the allotment to all the candidates will be on the basis of Inter-Se-Merit.
- 16.4** **Minority seats :** As per the guideline of the state government.

17. General provisions -

- 17.1** Allotment in CAP Round-I and II of Home University Seats, Other than Home University seats will be carried out as per Inter- Se-Merit of Candidates. The seats will be allotted to Candidates as per Inter-Se-Merit, options filled and seats available at that point of time in the stage of CAP Round-I, II and Institution level round.
- 17.2** All Candidates eligible for a particular stage of allotment will be considered for allotment of a seat in that stage, even if they have been allotted or not allotted a seat in the previous stage;
- 17.3** During the allotment of any stage, the Candidate may get upward shift in the allotment with reference to the options filled by the Candidate according to availability of seats at that point of time;
- 17.4** All reserved Category Candidates (including SBC in their original Category) shall be considered for allotment in all stages;
- 17.5** Due to upward shifts, the seats falling vacant shall be considered for allotment in further iterations of the same stage as per the provisions of that stage of allotment;
- 17.6** Allotment against the first available options in the order of preference filled in shall be retained as final allotment;
- 17.7** The allotment list displayed on website will show the provisional allotment offered to the Candidates. No personal communication or allotment letters in this regard shall be issued to the Candidates.
- 17.8** A Candidate who has been allotted a seat shall download the “Provisional Seat Allotment Letter”. At the time of seat acceptance Candidate has to pay fees to allotted Department/Affiliated College and produce ORIGINAL DOCUMENTS for verification at the allotted institute. Seat will be confirmed by the Institute after verification of the original documents and ensuring that the Candidate meets all the eligibility norms. The Admission In-charge at the Institute shall issue the Online Receipt of acceptance;
- 17.9** Failure to report in person for Seat acceptance will be considered as if the Candidate has rejected the offer;

- 17.10** Allotted Seat will be cancelled if, at any time, any of the document or certificate is found to be invalid or fraudulent and/or the Candidate does not meet the eligibility norms;
- 17.11** Candidates who want to reject the allocated seat can do so by not remitting the seat acceptance fee at the Institute in scheduled period. Candidates who reject allocated seat cannot participate in CAP Round II;
- 18. Counselling Round - III :**
After completion round II remaining vacant seat will be filled by counseling round as per schedule given by the University
- 19. Institution Level Round - IV :**
The Director or Principal of the institution shall carry out the admissions for these seats in the following manner :-
- 19.1** Admissions shall be made in a transparent manner and strictly as per the Inter-Se-Merit of the Candidates who have applied to the Competent Authority for verification of documents and then to the Institution.
- 19.2** Information brochure or prospectus of the Institution which specifies rules of admission should be published well before the commencement of the process of admission. All the information in the brochures should also be displayed on the Institution's website.
- 19.3** Aspiring Candidates fulfilling the eligibility criteria as notified by the Government and specified by the appropriate authority, from time to time, shall apply to the Principal or Director of the respective institution for admission at the Institution level as per the rules.
- 19.4** The institution shall display the Inter-Se- merit lists of the Candidates to be filled in at the institution level, in the Institutional Quota and Supernumerary Quota of OCI / PIO, Foreign National, Children's of Indian workers in Gulf Countries along with the vacant seats after CAP, on the notice board and shall publish the same on the website of the institution.
- 19.5** The Minority or Non-Minority institution intending to surrender the Institutional Quota (in part or full) of specified courses to the CAP shall communicate two days before the display of seat matrix of each CAP Round and the same shall be allotted as per the rules of CAP.
- 19.6** All the admissions and cancellations shall be updated instantly through online system.
- 19.7** If any CAP seat remains or becomes vacant after the CAP Rounds, then the same shall be filled in by the Candidate from the same Category for which it was earmarked during the CAP. Further if the seats remain vacant then the seats shall be filled on the basis of Inter-Se-Merit of the applicants.
- 20. Approval of Merit List and the Admitted Candidates List :**
- 20.1** After completion of Admission process every Institution shall submit the Admission- approval proposal to the University in accordance with the rules specified by the University.
- 20.2** The Admission-approval proposal shall include the list of all Candidates admitted which shall have the quota, Candidature Type, Male, Female, Transgender, Reservation, Qualification Marks, etc as well as the required documents of the Candidates admitted at institution level.
- 21. Refund of fees after cancellation of admission by Institutions -**
- 21.1** The refund of fees on or before cut-off date of admission declared by the Competent Authority, shall be made within two days i.e. total fee minus the processing charges of Rs.1,000/-, or refund rule shall be as per the guidelines of the appropriate authorities or the University, as the case may be.
- 21.2** If the admission is cancelled after the cut-off date of the admission declared by the Competent Authority, there shall be no refund except the Security Deposit and Caution Money Deposit.
- 21.3** No institution, who has in its possession or custody, of any document in the form of certificates of degree, diploma or any other award or other document deposited with it by a person for the purpose of seeking admission in such institution, shall refuse to return such degree, certificate award or other document with a view to induce or compel such person to pay any fee or fees in respect of any course or program of study which such person does not intend to pursue or avail any facility in such institution.

22. Documents to be attached along with “Application Form for Centralized Admission Process”

The candidates are required to carry ALL Original Certificates/Documents in support of their claim at the time of filling up of Application Form for Admission for the scrutiny and verification at identified Facilitation Centre.

Sr. No.	Type of Candidate	Attested true copies of documents to be attached along with Application Form for Admission
1.	All Candidates	i. SSC (Std. X) Marksheet. ii. HSSC (Std. XII) Marksheet iii. Bachelor degree Marksheet iv. Leaving Certificate (Last Institution) v. Certificate of the Indian Nationality of the candidate.
In addition to the above documents candidates are required to produce the following additional documents depending upon the category to which they belong.		
2.	Backward class Candidates belonging to S.C. / S.T.	i. Caste certificate ii. Caste/Tribe validity certificate
3.	Backward class Candidates belonging to V.J. / D.T./ NT(A) / NTC(B) / NT(C) / NT(D) / OBC/SBC/SEBC	i. Caste certificate ii. Caste validity certificate iii. Non creamy layer certificate valid up to 31 st March, 2020
4.	Ex servicemen (Def-1)	i. Defence Service Certificate Proforma – A ii. Domicile certificate of Father/Mother who is an Ex-service personnel is domiciled in the State of Maharashtra.
5.	Economically Weaker Section (EWS)	i. Eligibly certificate for Economically Weaker Section. The Income limit of parent shall be as per the Govt. norms declared from time to time
6.	Active Domicile Defence Candidates.(Def-2)	i. Defence Service Certificate Proforma – A ii. Domicile certificate of Father/Mother who is an active defence service person is domiciled in the State of Maharashtra.
7.	Active Non Domicile Defence Candidates. (Def-3)	i. Defence Service Certificate Proforma – A and B/C. ii. Certificate from the employer in the proforma – B stating that Father/Mother of the candidate who is an active defence service person presently posted in Maharashtra. OR Certificate from the employer in the proforma – C stating that Father/Mother of the candidate who is an active defence service person and has retained the family in his previous place of posting in Maharashtra.
8.	Persons with Disability Candidates (P1, P2 ,P3)	i. Certificate in the proforma - D/D-1 ii. Domicile certificate of candidate
9.	Sports Persons	Sports Certificate of State / National / International level

Sr. No.	Type of Candidate	Attested true copies of documents to be attached along with Application Form for Admission
10.	OHU	Eligibility Certificate from Rashtrasant Tukadoji Maharaj Nagpur University, Nagpur
11.	Jammu and Kashmir Migrant candidates	i. Certificate of posting in case of defence and Government servants in proforma – E ii. Certificate of stay in refugee camp for those staying in camp in proforma – F iii. Certificate stating that the candidate belongs to displaced family proforma – G
12.	Foreign nationals / Foreign students	i. Eligibility certificate from concerned University ii. Certificate / Proof of Foreign national or Foreign student status
13.	Workers in Gulf Countries / Non Resident Indian	i. Eligibility certificate from concerned University ii. Certificate / Proof of Persons having Workers in Gulf Countries / NRI status

23. Schedule of rounds :

Schedule of various rounds will be declared on website of University <https://www.rtmnupgadm.org>

24. Uploading of Admitted candidates on University web site.

- At the end of admission process, the Head of the University Department/Principal of the Affiliated Colleges is required to carry out “Online Update” of the confirmation/cancellation of the candidate’s admission on University website through their Department/College login clearly indicating the stage of their admission within **5 days** from the cut-off date of the admission.
- Three copies of list are to be printed and to be submitted to the Centre of Admission Authority, duly signed by the Principal / Head of the Department within **5 days** from the cut-off date.

Important Note : *All the institutes are required to complete their admission process on or before the cut-off date as specified in the schedule. Any admission carried out after cut-off date will not be approved by the University.*

25. Hostel accommodation

Accommodation in Hostel cannot be guaranteed to the admitted candidates. All the Candidates are advised to personally verify the availability of Hostel, Hostel fees payable etc. from the Director/Principal/HOD of the institute to which they intend to take admission. The Director/Principal/HOD of the institute shall consider on priority the applications of Persons with Disability candidates, Jammu and Kashmir migrant candidates and Government of India nominees for Hostel accommodation.

26. Miscellaneous provisions

26.1 Conduct and Discipline

- 26.1.1 Failure of the candidate in making full and correct Statements in the application form and /or suppression of any information and /or submission of false documents shall lead to disqualification of the candidate from the examination or at later stage during the Admission Process such candidate will be debarred from the entire selection process.
- 26.1.2 Any issue not dealt here-in above will be dealt with, when arising, fully and finally by the Competent Authority.
- 26.1.3 Notwithstanding anything contained in these Rules, if the Government takes any policy decision pertaining to admission, then the same shall be brought in to effect from that point of time as per the directives from the Government from time to time.

26.1.4 Students while studying in any college, if found indulging in anti-national activities contrary to the provisions of Acts and Laws enforced by Government or in any activity contrary to rules of discipline, will be liable to be expelled from the college without any notice by the Authority of the Institutions.

26.2 **Condition of minimum attendance :** The Students will not be allowed to appear for the examination if he/she do not attend minimum 75 % classes of theory, practical, drawing, etc.

26.3 **Action against ragging :** Maharashtra Prohibition of Ragging Act 1999 and its amendments which may be published from time to time. The Act is in effect from 15th May, 1999 has the following provisions for Action against Ragging.

- a) Ragging within or outside of any educational institution is prohibited,
- b) Whosoever directly or indirectly commits, participates in, abets, or propagates ragging within or outside any educational institution shall, on conviction, be punished with imprisonment for a term up to 2 years and / or penalty, which may extend to Rs. 10,000/-
- c) Any student convicted of an offence of ragging shall be dismissed from the educational institution and such student shall not be admitted in any other educational institution for a period of five years from the date of order of such dismissal.
- d) Whenever any student or, as the case may be, the parent or guardian or a teacher of an educational institution complains, in writing, of ragging to the head of the educational institution, the head of the educational institution shall, without prejudice to the foregoing provisions, within seven days of the receipt of the complaint, enquire into the matter mentioned in the complaint and if, prima facie, it is found true, suspend the student who is accused of the offence, and shall, immediately forward the complaint to the police station having jurisdiction over the area in which the educational institution is situated, for further action. Where, on enquiry by the head of the educational institution, it is found that there is no substance, prima facie, in the complaint received, he / she shall intimate the fact, in writing, to the complainant. The decision of the head of the educational institution shall be final.
- e) If the Head of the educational institution fails or neglects to act in the manner specified in section “d” above when a complaint of ragging is made, such person shall be deemed to have abetted the offence and shall, on conviction, be punished as provided for in section “b” above.

Any Acts or its amendments which may be published from time to time or Judgments by Hon. Courts of India will be applicable to Candidates and Institutes covered under these rules of admission. All the institutes are hereby instructed to strictly follow the recent guidelines of UGC in order to prevent ragging.

Note : If any of the statement made in application form or any information supplied or any certificate(s) submitted by the candidate in connection with his or her admission is later on at any time, found to be false or incorrect, his or her admission will be cancelled, fees forfeited and he or she may be expelled from the college by the Principal/Director. An appeal against the order of expulsion, however, may be sent within 7 days to the Vice-Chancellor of the University, whose decision in such cases will be final. Such candidates are also liable for penal action as per the provisions in the law.

27. Others :

27.1 The candidates are advised to ensure before applying that he / she is eligible for admission to the P.G. Course as per the prevailing eligibility norms of the University. Admission of OHU candidate will be treated as finally confirmed only on production of the Eligibility Certificate from the Rashtrasant Tukadoji Maharaj Nagpur University.

27.2 The Head of the institution shall have the right to satisfy himself about the conduct and character of a candidate by verifying the antecedents of a candidate through the appropriate police-authority, before admitting him / her to the college /University Department.

28. Dispute Resolution :

If any dispute involving student arises out of the process of centralised admission under this Direction the same shall be referred to the Vice-Chancellor whose decision shall be final and binding.

RASHTRASANT TUKDOJI MAHARAJ NAGPUR UNIVERSITY, NAGPUR
Post Graduate Degrees and Subjects Offered

Sr. No.	Name of Degree / Course	Course Code	Name of Subject	Subject Code
1	M. Sc.	01	Applied Geology	01
			Bio-Chemistry	02
			Bio-Technology	03
			Botany	04
			Chemistry	05
			Computer Science	06
			Electronics	07
			Environmental Science	08
			Geology	09
			Information Technology	10
			Mathematics	11
			Microbiology	12
			Physics	13
			Statistics	14
			Zoology	15
			Forensic Science	16
			Molecular Biology and Genetic Engineering	17
2	M. Sc. (Home Science)	02	Food and Nutrition	01
			Home Science Extension	02
			Human Development	03
			Resource Management	04
			Textile and Clothing	05
3	M. A.	03	A.I.H.C. and Archaeology	01
			A.I.H.C. and Indology	02
			Ambedkar Thought	03
			Arabic	04
			Buddist Studies	05
			Economics	06
			English	07
			Gandhian Thought	08
			Geography	09
			Hindi	10
			History	11
			Home Economics	12
			Indian Music	13
			Linguistics	14
			Marathi	15
Pali and Prakrit	16			

Sr. No.	Name of Degree / Course	Course Code	Name of Subject	Subject Code
3	M. A.	03	Persian	17
			Philosophy	18
			Political Science	19
			Psychology	20
			Public Administration	21
			Rashtrasant Tukadoji Maharaj Thought	22
			Sanskrit	23
			Sociology	24
			Travel and Tourism	25
			Urdu	26
			Women's Studies	27
4	M. COM.	04	M. Com.	01
5	M. COM. (Prof.)	05	M. Com. (Professional)	02
6	M. S. W.	06	M. S. W.	01
7	M. F. A.	07	Creative (Painting)	01
			Dance	02
			Drama	03
			Illustration (Applied Art)	04
			Mural (Painting)	05
			Music	06
			Photography (Applied Art)	07
			Portrait (Painting)	08
			Sculpture	09
8	M. LIB.	08	M. Lib.	01
9	M. T. D.	09	M. T. D.	01
10	M. F. D.	10	M. F. D.	01
11	M. C. T.	11	M. C. T.	01
12	M. HOSP.	12	M. Hosp.	01
13	M. I. R. P. M.	13	M. I. R. P. M.	01
14	M. C. M.	14	M. C. M.	01
15	M.L.S.	15	M. L. S.	01
16	LL. M.	16	(Group A) International Law	01
			(Group B) Constitutional Law and Administrative Law	02
			(Group C) Intellectual Property Law	03
			(Group D) Business Law	04
			(Group E) Environmental Law	05
			(Group F) Labour, Capital and Law	06
			(Group G) Criminal Law	07
17	M. A.	17	Mass Communication	01

List of Facilitation Centres

Annexure - II

Sr. No.	College Code	Facilitation Centre Name
1.	100	Gram Gita Bhavan, Rashtrasant Tukadoji Maharaj Nagpur University Campus, Amravati Road, Nagpur
2.	156	Annasaheb Gundewar College of Arts and Commerce, Gundewar Marg, Chhaoni, Katol Road, Nagpur
3.	157	Dr. Ambedkar College, Dikshabhumi, Nagpur
4.	163	L. A. D. College for Women of Arts Commerce and Science, Gandhinagar, Nagpur
5.	166	Hislop College Temple Road, Civil Lines, Nagpur
6.	171	Dhanwate National College, Congress Nagar, Nagpur
7.	172	Shri Shivaji Science College, Congress Nagar, Nagpur
8.	178	Kamla Neharu Mahavidyalaya, Sakkardhara Square, Nagpur
9.	196	Dr. Madhukarrao Wasnik P. W. S. College of Arts and Commerce, Kamptee Road, Nagpur
10.	197	V.M.V. Commerce JMT Arts and JJP Science College, Wardhaman Nagar, Nagpur
11.	200	Taywade College Mahadula - Koradi, Tha. – Kamptee, Dist. Nagpur
12.	202	Br. Sheshrao Wankhede Arts College, Khaparkheda, Dist. Nagpur
13.	203	Indira Gandhi Arts and Commerce College, Kalmeshwar, Dist. Nagpur
14.	204	Nabira Mahavidyalaya, Katol, Dist. Nagpur
15.	206	Arvind Babu Deshmukh Arts and Commerce College, Bharsingi, Dist. Nagpur
16.	208	Jiwan Vikas Arts College Thugaondeo, Tha. Narkhed, Nagpur
17.	209	S. K. Porwal College of Arts, Commerce and Science, Kamptee, Dist. Nagpur
18.	211	Mahatma Gandhi Arts and Commerce College, Parshivani, Dist. Nagpur
19.	212	Jyotirao Fuley Social Work College, Umrer, Nagpur
20.	213	Bhiwapur Mahavidyalaya, Bhiwapur, Dist. Nagpur
21.	214	J. M. Patel Arts Commerce & Science College, Bhandara, Dist - Bhandara
22.	218	Ashok Moharkar Arts & Commerce College, Adyal, Dist. Bhandara
23.	219	Yeshwantrao Chavan Arts and Commerce College, Lakhandur, Dist. Bhandara
24.	220	Samrath Mahavidyalaya, Lakhani, Dist. Bhandara
25.	221	Santaji Arts and Science College, Palandur, Dist. Bhandara
26.	222	M. B. Patel Arts Commerce and Science College, Sakoli, Dist. Bhandara
27.	223	Seth Narsingdas Mor Arts Commerce and Science College, Tumsar, Dist. Bhandara
28.	224	Dr. Arun Motghare Mahavidyalaya, Konda-Kosra, Dist. Bhandara
29.	227	Dhote Bandhu College of Science, Gondia Dist. – Gondia
30.	229	Jagat Kala Vanijya and I. H. Patel Science College, Goregaon, Dist. Gondia
31.	230	M.B.Patel Arts and Commerce College, Salekasa, Dist. Gondia
32.	231	Bhawbhuti Mahavidyalaya, Amgaon, Dist. Gondia
33.	234	Yeshwant Mahavidyalaya, Wardha, Dist Wardha
34.	235	Lok Mahavidyalaya, Wardha, Dist. Wardha
35.	240	New Arts & Commerce College, Wardha
36.	241	R. S. Bidkar College of Arts, Commerce and Science, Hinganghat, Dist. Wardha
37.	242	Vidyavikas Kala Vanijya Mahavidyalaya, Samudrapur, Dist. Wardha
38.	244	Arts, Commerce and Science College, Arvi, Dist. Wardha
39.	245	Model Arts and Commerce College, Karanja-Ghadge, Dist. Wardha
40.	247	Vidhaya Bharti College, Seloo, Dist. Wardha
41.	248	Jayvikas Mahavidyalaya Shirpur (Hore), Tha. Deoli, Dist. Wardha
42.	249	Bar. S. K. Wankhede Mahavidyalaya, Mohpa, Dist. Nagpur
43.	250	Arts & Science College, Pulgaon, Dist. Nagpur.
44.	251	C. J. Patel Arts, Commerce and Science College, Tirora, Dist. Gondia

**SPECIMEN CERTIFICATE TO BE GIVEN BY THE HEAD/PRINCIPAL WHERE
CANDIDATE HAS ALREADY TAKEN ADMISSION AS PER CAP ALLOTMENT**

(On letterhead of College/ Institute)

This is to certify that Mr./ Mrs./ Miss. _____

_____ has been admitted to _____

course in this Institute on _____ and following original certificates have been retained
in this Institute.

List of certificates:

1. _____
2. _____
3. _____
4. _____
5. _____
6. _____

Date :
Place :

Seal

Signature
Head of University Department /
Principal with name and stamp

**Note : Along with above letter submit Xerox copies of original certificates retained by college attested
by Principal of the same institute only.**

TABLE – 1

Annexure – IV

FEES FOR POST GRADUATE PROGRAMMES

Sr. No.	Fees	M.F.A Deptt.	Deptt. of P. G. T. In Law	Deptt. of P. G. T. in Maths	Deptt. of P.G.T. in Science	Deptt. of P.G.T. in Arts & Social Science	P.G. Course in Molecular Biology and Genetic Engineering Self Financed	M. L. I. Sci. Courses	P.G. Course in Gandhian Thought & Ambedkar Thought	P. G. Course in Commerce	Deptt. of Home Science (M. Sc.)
1.	2.	3.	4.	5.	6.	7.	8.	9.	10.	11.	12.
		Rs.	Rs.	Rs.	Rs.	Rs.	Rs.	Rs.	Rs.	Rs.	Rs.
1.	Tuition Fees	1000/-	5000/-	1000/-	1000/-	1000/-	30000/-	1000/-	1000/-	1000/-	1000/-
2.	Registration Fees for Admission (Non-Refundable)	25/-	25/-	25/-	25/-	25/-	25/-	25/-	25/-	25/-	25/-
3.	Amalgamated Fund	25/-	25/-	25/-	75/-	25/-	75/-	25/-	25/-	25/-	75/-
4.	Students Aid Fund	60/-	60/-	60/-	60/-	60/-	100/-	60/-	60/-	60/-	60/-
5.	Identity Card	1/-	1/-	1/-	1/-	1/-	20/-	1/-	1/-	1/-	1/-
6.	Annual Fee	125/-	125/-	125/-	125/-	125/-	125/-	125/-	125/-	125/-	125/-
7.	Caution Money (Refundable)	-	-	-	75/-	25/-	-	25/-	-	-	75/-
8.	Medical Exam. Fee	40/-	40/-	40/-	40/-	40/-	30/-	40/-	40/-	40/-	40/-
9.	Laboratory Fees/ Deposit	-	-	-	*1500/-	-	10304/-	1500/-	-	-	1000/-
10.	Library Fee	200/-	200/-	200/-	200/-	200/-	400/-	200/-	200/-	200/-	200/-
11.	Library Deposit	100/-	100/-	100/-	100/-	100/-	100/-	100/-	100/-	100/-	100/-
12.	Charges for Stationary Etc.	7/-	7/-	7/-	7/-	7/-	7/-	7/-	7/-	7/-	7/-
13.	Education Tour Fee	-	100/-	100/-	200/-	200/-	-	500/-	-	-	1000/-
14.	Student Welfare Fund	5/-	5/-	5/-	5/-	5/-	5/-	5/-	5/-	5/-	5/-
15.	Student Medical Aid Fund	5/-	5/-	5/-	5/-	5/-	5/-	5/-	5/-	5/-	5/-
16.	Student Union Fee	5/-	5/-	5/-	5/-	5/-	5/-	5/-	5/-	5/-	5/-
17.	Physical Efficiency Test Fee	40/-	40/-	40/-	40/-	40/-	30/-	40/-	40/-	40/-	40/-
18.	Extra Co-Curricular Activities	80/-	80/-	80/-	80/-	80/-	150/-	80/-	80/-	80/-	80/-
19.	University Game Fee	25/-	25/-	25/-	25/-	25/-	25/-	25/-	25/-	25/-	25/-
20.	Fee Towards Promotion of Inter-University Sports & Cultural Activities	30/-	30/-	30/-	30/-	30/-	30/-	30/-	30/-	30/-	30/-
21.	Games, Sports Fee & Gymkhana Fee	240/-	240/-	240/-	240/-	240/-	300/-	240/-	240/-	240/-	240/-
22.	Other Fee	75/-	75/-	75/-	75/-	75/-	75/-	75/-	75/-	75/-	75/-
23.	College Magazine Fee**	100/-	100/-	100/-	100/-	100/-	100/-	100/-	100/-	100/-	100/-
24.	E-Mail-Service Fee I & II Year	50/-	50/-	50/-	50/-	50/-	50/-	50/-	50/-	50/-	50/-
25.	D.M.C. FUND	10/-	10/-	10/-	10/-	10/-	10/-	10/-	10/-	10/-	10/-
26.	Fees Payable on Admission (Total of Sr. No. 3 to 26)	1223/-	1323/-	1323/-	3048/-	1448/-	11946/-	3248/-	1223/-	1223/-	3348/-
27.	Practical/Project Guidance Fees	350/-	50/-	-	-	***75/- ****120/-	-	*****1000/-	-	-	-

Note :

1. Any other fees prescribed by the Head of the Department such as Educational Tour Fees (as per syllabus), Caution Money (other than the Departments included in Col.No.5) etc. will have to be paid by the students for the purpose with the fees.
2. Rs. 150/- each as Caution Money (Rs.75/-) & Laboratory fee(Rs.75/-) will be charged to each student of Psychology Department.
3. Students for M.L.I. Sc. and M.Sc. Part-I & Part-II (Home-Science) Courses will be required to pay Educational Tour fee of Rs. 500/- & Rs. 1000/- respectively.
4. Students of M.Sc. Part-I (Chemistry) Course will be required to pay Educational Tour fee of Rs. 100/-.
5. Foreign student admitted to the University for the First time, except those from Bhutan, shall be required to pay an additional fee of Rs. 3000/-.
6. Foreign student admitted to the University teaching Departments, shall be required to remit the tuition fees of Rs. 4000/- up to degree level and Rs. 5000/- for Post -Graduate Courses.
7. Students registered for Ph.D. and utilizing Laboratory of University Science Departments will have to pay Rs. 3000/- as Laboratory Fee and will be recovered in two installments.
8. Educational Tour Fee Rs. 1000/- is to be paid by the students of Post-Graduate Courses of Geology at the time of taking admission in the University Department of Geology.
9. Fee is not refundable in any case.
- *10. Laboratory fee of Rs. 1500/- for Department of Computer Science and Rs. 1000/- for rest of the Science subjects.
- **11. For University Departments and Conducted colleges Publishing Magazine Only.
- ***12. For Psychology Subject only.
- *****13. Project guidance fees Rs. 1000/- for MLI Sc. Second year.
14. Disaster Management Fund - (As per Ordinance No. 1 of 200) Rs. 10/- will be charged from each student at the time of taking admission in the Department (By Demand Draft drawn in favour of Registrar, Rashtrasant Tukadoji Maharaj Nagpur University, Nagpur.
15. Students of M.Sc. Part II (Physics) course will be required to pay project fee Rs. 2000/-
16. The candidate belonging to the Backward Class is exempted from the Tuition Fee.

Note : The Fee Structure revised from time to time by competent authority will be applicable to admitted students.

1. **The term fees applicable to the conducted college/institutions of the university alongwith its universities post graduate teaching department has been revised as per the notification No./N/Acad./352 Dated 31st May 2013.**
2. **It is notified for information of all concerned that the Management Council in its meeting held on 23rd December, 2015 has prescribed various fees for Research degrees (Ph. D. / D. Lit. / D. Sc. / P. G. and M. E. By Research) and the remuneration of the Examiners as under. The Fees are applicable from the date of Notification No. RTMNU / 16 / 3389 dated : 4th February, 2016.**

TABLE - 2
FEEES FOR POST GRADUATE COURSES IN COMPUTER SCIENCE
DEPARTMENT OF ELECTRONICE & COMPUTER SCIENCE

Annexure – IV

M. Sc. PART - I (SEM. - I) C. S.

SR. NO.	PARTICUALRS	FEEES
1.	MEDICAL AID FUND	5/-
2.	ANNUAL FEEES	125/-
3.	AMALGAMATED FUND	75/-
4.	STUDENT WELFARE FUND	5/-
5.	STUDENT UNION FUND	5/-
6.	STUDENT AID FUND	100/-
7.	IDENTITY CARD FEE	20/-
8.	MISCELLANEOUS	7/-
9.	TUTION FEEES	15456/-
10.	EXTRA CO-CURRICULAR	150/-
11.	MEDICAL EXAM FEE	30/-
12.	UNIVERSITY SPORT/GAME FEE	25/-
13.	PHYSICAL EFFICIENCY FEEES	30/-
14.	LIBRARY FEE	400/-
15.	DMC FUND	10/-
16.	E-MAIL SERVICE	50/-
17.	CAUTION MONEY	75/-
18.	OTHER FEE	75/-
19.	LABORATORY FEE	10304/-
30.	GYMKHANA FEE	300/-
21.	LIBRARY DEPOSIT FEE	100/-
22.	IUS & CULTURAL ACTIVITIES	30/-
23.	ADMISSION FEEES	200/-
24.	COLLEGE MAGAZINE FEE	100/-
25.	DEVELOPMENT FEE	600/-
26.	MAINTENANCE FEE	600/-
27.	PROJECT FEE	...
	Total	28877

#SC and ST fees on for Govt. Rule.

TABLE - 3

Annexure – IV

**FEE STRUCTURE OF RAJIV GANDHI BIO-TECHNOLOGY CENTRE
(POST GRADUATE TEACHING DEPARTMENT OF BIO-TECHNOLOGY)
RASHTRASANTTUKADOJIMAHARAJ NAGPUR UNIVERSITY, NAGPUR.**

Sr. No.	विवरण	particulars	M.Sc. Ist (Sem. I & II)
1)	आवेदनपत्र शुल्क	Registration Fee	20/-
2)	प्रवेश शुल्क	Admission Fee	200/-
3)	नामांकन शुल्क	Enrollment Fee	110/-
4)	स्थानांतर शुल्क	Immigration Fee	1,000/-
5)	वार्षिक शुल्क	Annual Fee	125/-
6)	शिक्षण शुल्क	Tuition Fee	15,456/-
7)	प्रयोगशालेय शुल्क	Laboratory Fee	10,304/-
8)	विद्यापीठ लायब्ररी शुल्क	University Library Fee	400/-
9)	एकत्रीकृत निधी	Amalgamated Fund	75/-
10)	तारण धन	*Caution Money	500/-
11)	विद्यार्थी कल्याण निधी	Student Welfare Fund	5/-
12)	विद्यार्थी सहाय निधी	Student Aid Fund	100/-
13)	वैद्यकीय मदत निधी	Medical Aid Fund	5/-
14)	ओळख पत्र	Identity Card	20/-
15)	संकीर्ण	Miscellaneous Fee	50/-
16)	फिझिकल इफिशियन्सी शुल्क	Physical Efficiency Test Fee	30/-
17)	आपत्ती व्यवस्थापन सेवा	Disaster Management Cell	10/-
18)	वैद्यकीय तपासणी फॉर्म शुल्क	Medical Exam. Form Fee	5/-
19)	प्रात्यक्षिक परीक्षा	Practical Exam. Fee	206 + 206/-
20)	परीक्षा शुल्क	Exam. Fee	539 + 539/-
21)	पदवीदान शुल्क	Convocation Fee	...
22)	विद्यार्थी संघ शुल्क	Student Union Fee	5/-
23)	क्रीडा शुल्क	University Game Fee	25/-
24)	ई-सेवा शुल्क	E-Service Fee	50/-
25)	स्टेशनरी शुल्क	Stationary Fee	125/-
26)	केन्द्रातील ग्रंथालय शुल्क	Deptt./Centre Library Fee	500/-
27)	कॉलेज मॅगझिन शुल्क	College Magazine Fee	100/-
28)	इतर शुल्क	Other Fee	75/-
29)	को-करिक्युलर एक्टिविटी शुल्क	Extra Co-curricular Fee	150/-
30)	वैद्यकीय तपासणी शुल्क	Medical Exam. Fee	30/-
31)	आय.यु.एस.सी. (इतर विद्यापीठ गेम व कल्चर) शुल्क	Inter University Sport & Culture Activity Fee	30/-
32)	विकास (विभाग/केंद्र विकास) शुल्क	Deptt./Centre Development Fee	600/-
33)	जिमखाना (क्रीडा व जिमखाना) शुल्क	Gymkhana, Game & Sport Fee	300/-
34)	मॅटेनन्स शुल्क	Maintenance Fee	600/-
35)	प्रोजेक्ट/डिझरटेशन शुल्क	Project/Dissertation Fee	---
36)	शैक्षणिक सहल शुल्क	Study Tour Fee	---
		Total	32,495/-
		(-) Practical Fee + Exam. Fee (-)	745/-
			31,750/-
		[Sr. No. 3&4] Other University (-)	1,110/-

Note :- (*) Refundable.

30,640/-

TABLE - 4

Annexure - IV

RASTHRASANT TUKADOJI MAHARAJ NAGPUR UNIVERSITY
STATEMENT SHOWING THE TUITION FEE & OTHER FEES PRESCRIBED BY THE UNIVERSITY FOR
AIDED & NON-AIDED NON PROFESSIONAL COURSES OF THE AFFILIATED COLLEGES

Name of Courses	Aided		Other fee for Aided Non-Aided & Permanent Non-Aided Courses												
	Tuition Fees for Aided Courses	Total Tuition Fees for Un-Aided Courses	Admission Fee	Laboratory Fee wherever practical prescribed in syllabus	Library Fee	Games and Sports Fee	Extra Curricular Activity	Medical Examination Fee	Physical Efficiency Test Fee	Student aid Fund Fee	College Magazine Fee	Identity Card Fee	Project/Dissertation Fee where ever prescribed in syllabus	Development Fee	Maintenance Fee
	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15
M.A.	1000	7729	200	1374	400	300	150	30	30	100	100	20	2000	600	400
M.Com. M. Com. Professional	1000	6869	200	6869 (Computer Lab Fee)	400	300	150	30	30	100	100	20	2000	600	400
M.Sc.	1000	15456	200	10304	400	300	150	30	30	100	100	20	2000	600	600
M.S.W.	1000	7729	200	1374	400	300	150	30	30	100	100	20	2000	600	400
M.F.A.	1000	7729	200	1374	400	300	150	30	30	100	100	20	2000	600	400
M.Lib.	1000	7729	200	1374	400	300	150	30	30	100	100	20	2000	600	400
M.S.C. (Home Science)	1000	15456	200	10304	400	300	150	30	30	100	100	20	2000	600	600
M.T.D.	1000	34347	200	9257	400	300	150	30	30	100	100	20	2000	600	600
M.F.D.	1000	34347	200	9257	400	300	150	30	30	100	100	20	2000	600	600
M.C.T.	1000	13888	200	9257	400	300	150	30	30	100	100	20	2000	600	600
M.HOSP.	1000	13888	200	9257	400	300	150	30	30	100	100	20	2000	600	600
M.I.R.P.M.	1000	6869	200	6869 (Computer Lab Fee)	400	300	150	30	30	100	100	20	2000	600	400
M.C.M.	1000	9257	200	4626	400	300	150	30	30	100	100	20	2000	600	600
M.L.S.	1000	7729	200	1374	400	300	150	30	30	100	100	20	2000	600	400

PROFORMA – A

**(For Def-1, Def-2 and Def-3 Candidates)
(For sons and daughters of defense service personnel)**

CERTIFICATE

This is to certify that Shri. / Smt

(Full Name of the Employee with Rank of the employee)

is / has been a member of Armed forces of India. He / She has put in years of service in Indian Army / Indian Navy / Indian Air Force from to and is currently working / retired from services on / permanently disabled since / killed in action on

This certificate is issued for the purpose of his / her son / daughter’s admission to First Year of Post Graduate Degree course for the academic year 2019-20.

Outward No. & Date :

Place :

**(Signature)
Name and designation
of the Authority not below the
rank of Commandant or
equivalent / District Sainik
Welfare officer**

Note :- Seal of the Office

1. This certificate is not to be issued for the Civilian Staff working in the Indian Army/Navy/Airforce.
2. For Def-1 and Def-2 candidates, above proforma is to be accompanied by attested copy of **Domicile certificate of parent who is in active service or ex-serviceman.**

PROFORMA- B

(For Def-3 candidates)

**(For sons and daughters of Active defense service personnel
not domiciled in Maharashtra State)**

CERTIFICATE

This is to certify that Shri. / Smt is a member of
(Full Name of the Employee with Rank of the employee)

Armed forces of India, and is currently working in Indian Army / Indian Navy / Indian Air Force.

Shri / Smt. is transferred
to (Place of posting) in Maharashtra State vide transfer order
No..... Dated He / She has joined duty in Maharashtra on
..... and is currently working in the same post.
(Date of Joining)

This certificate is issued for the purpose of his / her son / daughter’s
admission to First Year of Post Graduate Degree course for the academic year 2019-20.

Outward No. & Date :

Place :

Seal of the Office

**Signature
Name & Designation
of the Head of the office**

Note : This proforma is to be accompanied by attested copy of
1) Transfer order
2) Joining report

This certificate is not to be issued for Civilian Staff working in the Indian Army/Navy/Air force.

PROFORMA – C
(For Def-3 candidates)

(For sons and daughters of Active defense service personnel not domiciled in Maharashtra State but retained their family accommodation)

CERTIFICATE

This is to certify that Shri / Smt.
is a member of (Full Name of the Employee with Rank of the employee)
Armed forces of India, and is currently working in Indian Army / Indian Navy / Indian Air Force.
Shri / Smt. is
presently posted at (Place of posting) His / Her
previous posting was at in Maharashtra State. He / She has
retained family accommodation in..... in Maharashtra State on account
of posting in non-family station / for education purpose of son / daughter. This certificate is issued for the
purpose of his / her son / daughter’s admission to First Year of Post
Graduate Degree course for the academic year 2019-20.

Outward No. & Date :

Place :

(Signature)
Name and designation
of the Head of the office

Seal of the Office

Note :- This certificate is not to be issued for Civilian Staff working in the Indian Army/Navy/Air force.

PROFORMA – D

(For P-1, P-2, and P-3 Candidates) (For Persons with Disability Candidates)

Name and address of the Institute / Hospital

Certificate No.

Date

DISABILITY CERTIFICATE

This is certified that Shri/Smt./Ku.
son/wife/daughter of Shri age.....
sex identification mark (s)..... is suffering
from permanent disability of following category :-

A. Locomotors or cerebral palsy :

- (i) BL-both legs affected but not arms.
- (ii) BA-Both arms affected (a) Impaired reach (b) Weakness of grip
- (iii) BLA-Both legs and both arms affected
- (iv) OL-One leg affected (right or left) (a) impaired reach (b) Weakness of grip (c) Ataxic
- (v) OA-One arm affected (a) Impaired reach (b) Weakness of grip (c) Ataxic
- (vi) BH-Stiff back and hips (Cannot sit or stoop)
- (vii) MW-Muscular weakness and limited physical endurance.

B. Blindness or low vision :

- (i) B-Blind
- (ii) PB-Partially Blind

C. Hearing impairment

- (i) D-Deaf
- (ii) PD-Partially

(Delete the category, whichever is not applicable)

2. This condition is progressive/non-progressive/likely to improve/not likely to improve. Re-assessment of this case of not recommended/is recommended after a period of years months*.

3. Percentage of disability in his/her case is percent.

4. Shri./Smt./Ku. meets the following physical requirements for discharge of his/her duties.

- i. F-can perform work by manipulating with fingers ----- Yes/No
- ii. PP-can perform work by pulling and pushing ----- Yes/No
- iii. L-can perform work by lifting ----- Yes/No
- iv. KC-can perform work by lifting ----- Yes/No
- v. B-can perform work by bending ----- Yes/No
- vi. S-can perform work by sitting ----- Yes/No
- vii. ST-can perform work by standing ----- Yes/No
- viii. W-can perform work by walking ----- Yes/No
- ix. SE-can perform work by seeing ----- Yes/No
- x. H-can perform work by hearing/speaking ----- Yes/No
- xi. RW-can perform work by reading and writing ----- Yes/No

(Dr.)
Member
medical Board

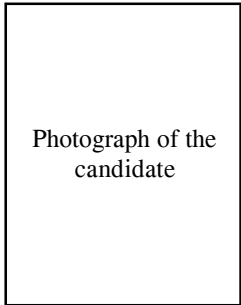
(Dr.)
Member
Medical Board

(Dr.)
Member
Medical Board

Countersigned by the Medical Superintendent /
CMO/Head of Hospital (with seal)

*Strike out which is not applicable

PROFORMA-D-1
(For Person with Disability Candidates)
P3 (Learning Disability) Candidates



CERTIFICATE

Name :

Age :

Date of Birth :

Date of Registration : L. D. No.

Father's Name :

Std. : School Name :

Physical & Neurologic Assessment (Date :)

Psychologic Assessment (Date :)

WISC (R) Verbal IQ : Performance IQ : Global IQ :

Interpretation :

Educational Assessment (Date :) WRAT : R S A

Certified that :

1. The percentage of Challenged is not less than 40% and is equal to%.
2. The disability is permanent in nature.
3. The candidate is capable of carrying out all activities related to theory and practical works as applicable to under graduate degree course in Engineering/Technology without any special concessions and exemptions.
4. This Certificate is issued as per the provisions given in the Person with Disability Act, 1995 and its amendments.

This certificate is issued for the purpose of his/her admission to First /Direct Second Year of Under Graduate Degree courses in Engineering and Technology / Pharmacy / Architecture/ Hotel Management and Catering Technology for the academic year 2019-20.

Recommendations :
S :

(Name and Signature of Issuing Authority)

Outward No.& Date:

Seal of the Office

PROFORMA – E
**(For sons and daughters of Defence / Paramilitary force / I.A.S. / I.P.S. / I.F.S. / J& K Police officials
posted in Jammu / Kashmir to combat terrorist activities)**

CERTIFICATE

Ref. No..... Date :

This is to certify that Shri / Smt. is an official belonging to Defence / Paramilitary force / I.A.S. / I.P.S. / I.F.S. / J & K Police presently posted and working at which is treated as disturbed area in Jammu & Kashmir.

This certificate is issued for the purpose of his / her son / daughter’s admission to First Year of Post Graduate Degree course for the academic year 2019-20.

Outward No.&Date : Head of the Office

Place :

Seal of the Office

PROFORMA – F
(For Jammu / Kashmir Migrant Candidates) (Migrants staying in refugee camps)

CERTIFICATE

Ref. No. Date :

This is to certify that Mr./ Miss. belongs to a family residing in this refugee camp after being displaced after 1990 due to terrorist activities in Jammu and Kashmir. The detail of refugee status is as under.

Ration card Number :

Name of the members on the ration card :

This certificate is issued for the purpose of his / her admission to First Year of Post Graduate Degree course for the academic year 2019-20.

Outward No. & Date : Name & Signature of Head of the Office
Migrant/Refugee Camp

Place :

Seal of the Office

PROFORMA – G
(For Refugees staying with relatives)
(Displaced Jammu / Kashmir Candidates staying with relatives / friends in India other than Migrant /Refugee camp)

CERTIFICATE

Ref. No. Date :

This is to certify that Mr./Miss. is a displaced person from Jammu & Kashmir after 1990 due to terrorist activities in Jammu and Kashmir. He / She is staying with

.....
(Name and complete address of the Person with whom the candidate is staying at present)

..... since pastyears.

This certificate is issued for the purpose of his / her admission to First Year of Post Graduate Degree course for the academic year 2019-20.

Outward No. & Date :

Name &Signature of District Collector
Seal of the Office

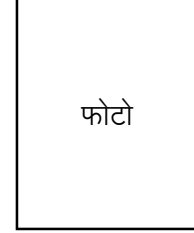
Place :

PROFORMA – H
(For candidate claiming seats reserved for Economically Weaker Section Candidates)

सामान्य प्रशासन विभाग शासन निर्णय क्र. राआधो 4019/प्र.क्र.31/16-अ, दि. 12/2/2019 सोबतचे सहपत्र

परिशिष्ट - अ
महाराष्ट्र शासन
आर्थिकदृष्ट्या दुर्बल घटकाच्या पात्रतेसाठी प्रमाणपत्र

प्रमाणपत्र क्र.



(सामान्य प्रशासन विभाग, शासन निर्णय क्र. राआधो 4019/प्र.क्र.31/16-अ, दि. 12/फेब्रुवारी/2019 अन्वये
आर्थिकदृष्ट्या दुर्बल घटकासाठी विहित केलेल्या १०% आरक्षणाचा लाभ घेण्यासाठी)

प्रमाणित करण्यात येते की, श्री/श्रीमती/कुमारी ----- श्री/श्रीमती -----
----- यांचा/ यांची मुलगा/मुलगी गाव/शहर ----- तालुका ----- जिल्हा/
विभाग महाराष्ट्राचे रहिवासी आहेत. तो/ती ----- जातीचे असून जात/पोटजात/वर्ग चे असून त्याचा समावेश महाराष्ट्र(राज्य
लोकसेवा अनुसूचित जाती, अनुसूचित जमाती, निरधीसूचित जमाती(वि.जा.) भटक्या जमाती (भ.ज.) विशेष मागास प्रवर्ग (वि.मा.प्र.) आणि इतर
मागास प्रवर्ग (इ.मा.व.) यांच्यासाठी आरक्षण अधिनियम २००१ (सन २००४ चा महाराष्ट्र अधिनियम ८) आणि महाराष्ट्र राज्य सामाजिक आणि
शैक्षणिक मागास (एसईबिसी) वर्गाकरिता (राज्यातील शैक्षणिक संस्थामधिल जागांच्या प्रवेशाचे आणि राज्याच्या नियंत्रणाखाली लोकसेवामधिल
नियुक्त्यांचे किंवा पदांचे) आरक्षण अधिनियम, २०१८ (सन २०१८ चा महाराष्ट्र अधिनियम क्रमांक ६२) मध्ये नमूद केलेल्या प्रवर्गांतर्गत होत नाही.
महाराष्ट्र शासन, सामान्य प्रशासन विभागाचा शासन निर्णय क्र. राआधो 4019/प्र.क्र.31/16-अ, दि. 12/फेब्रुवारी/2019 अन्वये
त्याच्या / तिच्या कुटूंबाचे स्रोतांचे एकत्रित वार्षिक उत्पन्न रु. ----- /- असून, सदर उत्पन्न रु. ८,००,०००/- पेक्षा
कमी आहे. त्यामुळे असे प्रमाणित करण्यात येत आहे की, तो/मी यांचा आर्थिकदृष्ट्या दुर्बल घटकामध्ये समावेश होतो.

ठिकाण :
दिनांक :

स्वाक्षरी :
नाव :
पदनाम :

हे प्रमाणपत्र अर्जकर्त्याने सादर केलेल्या खालील कागदपत्र/पुरावे यांच्या आधारावर निर्गमित करण्यात येत आहे.

- १.
- २.
- ३.

टिप : सामान्य प्रशासन विभागाचा शासन निर्णय क्र. राआधो 4019/प्र.क्र.31/16-अ, दि. 12/फेब्रुवारी/2019 आर्थिकदृष्ट्या दुर्बल
घटकासाठीच्या आरक्षणाचा लाभ घेण्यासाठी पात्रता प्रमाणपत्र देण्यासाठी सक्षम प्राधिकारी म्हणून तहसिलदार यांना घोषित करण्यात आले आहे.