

Instructions for Filling Option Form.

Step 1: Log in on University Website <https://www.rtmnupgadm.org> by using User ID and password.



Step 2: Click on " Option Form" tap.

Step 3: Select the course for which applied.

Step 4: Select College as per your preference like 1, 2, 3.....

Step 5: Candidate can fill in minimum 1 and maximum 30 preference as per his/her desire.

Step 6: Candidate can remove any one of the given preference by clicking on 'Remove' tab.

Step 7: Candidate can change the given preference number of college by clicking on navigation up  down 

Step 8: Candidate can check the given preference by clicking on "**Preview**".

Step 9: If the candidate further wants to change the given preference/preferences can be done by clicking on "**Edit**".

Step 10: Candidate Should Check all the filled in details like college, aided/unaided status, course, medium etc. before final submit.

Step 11: After verification click on final submit.

Step 12: No change can be done after final submit.

Step 13: Take the print out of duly filled option form.

Step 14: If the candidate has applied for more than one post graduate course he/she should submit separate online option for each applied course.

Step 15: The allotment Shall be made depending on availability of seat as per preference indicated by the student.

Step 16: Based on preference given by the candidate and the merit list of applied courses the allotment will be displayed on the office website of the university <https://www.rtmnupgadm.org> and allotment letter will be displayed in student login.

The preference one exercised by the candidate is final

Date: 18/06/2018

Competent Authority

RTMNU PG Admissions 2018